

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

November 7, 2011

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF OCTOBER 24, 2011

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mrs. Carol Mickley**

B. *Student Trip*

The Administration recommends approval of the following student trip request:

***Southern Lehigh High School Speech and Debate Team* to attend the Villiger Tournament at St. Joseph's University in Philadelphia, PA on November 19, 2011 and November 20, 2011.**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of November 7, 2011. (VI, A)**

B. *Concord Public Finance Presentation*

Chris Gibbons of Concord Public Finance will be present to discuss the results of the bond refinancing.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following Substitute Teachers for the 2011-2012 school year:

Spencer Cameron, Elementary Education

Jennifer Screnci, Social Studies

2. *Superintendent Retirement*

*The Administration recommends accepting the retirement of Joseph Liberati, Superintendent, effective approximately March 16, 2012. Mr. Liberati has been employed by Southern Lehigh School District for 22 years.

B. *Noncertificated Staff*1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2011-2012 school year:

Lisa Dondero, Substitute Health Paraprofessional, at an hourly rate of \$14.14

Brenda Shelly, Substitute Secretary, at an hourly rate of \$14.14

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Susan Covey, Cafeteria Worker, Hopewell Elementary School, for December 14, 15, 16, 21, and 22, 2011.

Karen Himmelsbach, Cafeteria Worker, for October 24, 2011. This is an additional day to the five unpaid days approved at the September 26, 2011 Board meeting.

3. *Resignation*

*The Administration recommends approval of the resignation of the following staff:

Gina Giarratana Interim Food Service Management Consultant, effective October 12, 2011.

4. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-4)

Susan Garafalo, Cafeteria/Playground Monitor, Southern Lehigh Intermediate School, at an hourly rate of \$9.45 effective November 1, 2011. Mrs. Garafalo will increase her number of days from 2 to 5 per week filling a portion of the vacancy created by the resignation of *Cynthia Llewellyn*.

Dianne Trevis, Cafeteria/Playground Monitor, Lower Milford Elementary School, at an hourly rate of \$9.45 effective November 1, 2011. Ms. Trevis will alternate days with *Brenda Shelly* and *Anastasia Benner* who were approved previously at the October 10, 2011 Board meeting. Ms. Trevis will fill the vacant position due to the resignation of *Jean Arnold*.

Spencer Cameron, Instructional Assistant (7 hour), Southern Lehigh Middle School, at an hourly rate of \$16.50 effective November 7, 2011. Mr. Cameron will fill the vacant position due to the resignation of *Katie Sawyer*.

C. *Extra-Compensatory Positions*

1. *In-home Technology Service*

*The Administration recommends approval of Carrie Gofberg to provide in-home technology service at \$19.03 per hour. This service is for student #171560 in accordance with the student's IEP.

2. *Homebound Instruction*

*The Administration recommends approval of Heather Lippincott to provide homebound instruction at the rate of \$38.82 per hour for the 2011-2012 school year.

3. *Extracurricular Activity Advisors*

*The Administration recommends approval of the following Extracurricular Activity Advisors for the 2011-2012 school year:

| | | |
|------------------------|-------------------|--------|
| <u>Lorraine Frasch</u> | Jr. Honor Society | \$1069 |
| <u>Nancy Beitler</u> | MS Band | \$3315 |
| <u>Michael Pauling</u> | MS AV and Stage | \$1553 |

4. *Detention Proctors*

*The Administration recommends approval of the following Saturday Detention Proctors at the rate of \$38.82 per hour for the 2011-2012 school year:

- Michael Bjelobrk
- Caryn Bronfenbrenner
- Stephanie Donald
- Matthew Greenawald
- Linda Gross
- Rose Jacob
- Wayne Langsdorf
- Shannon Mauro
- Tara McGinniss
- Jessica Mead
- Bonnie Organski
- Justina Viola

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report..... Mr. Liberati
- C. Facilities Report..... Mr. Liberati

X. OLD BUSINESS

- A. **The Administration recommends the following revised policy for a second and final reading:**
 - Policy #303.2 Administrative Employees: *Nepotism***
 - Policy #403.2 Professional Employees: *Nepotism***
 - Policy #503.2 Classified Employees: *Nepotism***

XI. NEW BUSINESS

A. Revised Technology Wage and Benefit Policy

The Administration recommends the approval of the revised Wage and Benefit Policy for Technology Employees. (XI, A)

B. Memorandum of Understanding-Emergency Evacuation Agreements

The Administration recommends approval of the Memorandum of Understanding for Emergency Evacuations.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost.

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date.

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT